

**Boulder Junction Public Library Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Thursday, June 13, 2019 – 4 pm**

**Call to Order:** Johnson called the meeting to order at 4:03 pm.

**Roll Call of Members:** Members present were Sue Fehlandt, Eric Johnson, Ellen Murphy Blank, and Mary Van Grinsven (late with notice). Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

**Recognition of Visitors/Comments:** No visitors in attendance.

**Agenda Approval:** Motion by Murphy Blank to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Fehlandt. Motion carried.

**Minutes Approval:** Motion by Fehlandt to approve the May 14, 2019 minutes. Motion seconded by Murphy Blank. Motion carried.

**Treasurer's Financial Report:** Fehlandt presented the May monthly report and the Year-to-Date financial report. End of May balance for the Checking Account is \$26,945.57 with \$2,702.52 segregated for the Reading Garden. End of May balance in the Hybrid Checking Account is \$10,874.18. Total funds available to the board at the end of May are \$37,819.75. Motion by Murphy Blank to place the report on file for audit. Motion seconded by Johnson. Motion carried.

**Audit and Approval of Bills and Credit Card Transactions:** Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$1,545.50. Bills to be paid by the Town total \$858.30. Bills already paid by the Town total \$6,688.31. Bills to be paid by the Friends total \$981.52. Bills to be paid from the Reading Garden Fund total \$649.00. Motion by Murphy Blank to approve payment of the bills and credit card. Motion seconded by Fehlandt. Motion carried.

**Director's Monthly Report (taken directly from the report handed out at the meeting):**

**Circulation and Usage Statistics:** See attached report.

**Friends of the Library Update:** The Friends are still seeking someone to fill the Secretary position. We have put in an order for the new Friends book bags. Next meeting of the Friends is Monday, July 8 at 1:30 pm.

**Children's Program Update:** Summer Reading Program runs from June 19 – August 6 – theme is "A Universe of Stories" celebrating the 50<sup>th</sup> anniversary of the Apollo moon landing.

**Summer Programming Update:** We have a full schedule and more events may still be added.

**Wish List Update:** I'm still working with Josh, the IT from WVLS, to order a People Counter. Mary and I will be working on the reading room shades soon. Mary took name tags down to Laser Innovations and they are done.

**Weeding Update:** Loew's finished weeding Juvenile fiction and nonfiction. We began weeding Adult fiction and I will have Loew's weed YA too.

**Wisconsin Public Library System Redesign Project Update:** Find the most recent update at <http://www.plsr.info/>.

**Upcoming Events and Programs:**

- **First and Third Wednesdays from 10-12 – Knitting Club**
- **Mondays from 1-4 pm – Mah Jongg from 1-4 pm in the library through May 20 and then moving to the Community Church June – August**
- **Tuesdays from 8 am to 2 pm – Used Book Sale at Flea Market June 4- August 27**
- **Wednesday from 10:30-11:30 am – Children’s Summer Reading Program June 19-Aug 7**
- **Second Wednesday at 1:30 pm – Boulder Junction Book Club**
- **Third Thursday at 7pm – Third Thursday Theatre FREE movie starting May 16**
- **Fourth Thursday at 7 pm – Neighbor to Neighbor Program Series starting May 23**
- **Tuesday, June 18 – NWBF Author Scott Spoolman at 7 pm**
- **Monday, July 1 – Brian Doss Nile program at 7 pm????**
- **Tuesday, July 2 – Northern Waters Genealogical Society Meeting 7-9 pm**
- **Thursday, July 4 – Closed for Independence Day**
- **Monday, July 8 – Next Friends of the Library Meeting at 1:30 pm**
- **Tuesday, July 9 – Enid Cleaves Book Talk at 7 pm**
- **Thursday, July 11 – Board Meeting at 4 pm??**
- **Thursday, July 11 – Author Book Talk with Christine Berry at 7 pm**
- **Tuesday, July 16 – Bill Jamerson in conjunction with BJAHS at 7 pm**
- **Tuesday, July 23 – Author Book Talk with John Swift at 3 pm**
- **Tuesday, August 6 – NWBF Author Melanie McManus at 7 pm**
- **Thursday, August 8 – Board Meeting at 4 pm??**
- **Thursday, August 8 – Movie Night moved due to Woodcarvers**

**Approval of Revisions to Access Policy:** Sanderson presented the draft of the revised Access Policy. Motion by Van Grinsven to approve the revised policy. Motion seconded by Fehlandt. Motion carried.

**Approval for Genealogy Page on Library Website:** Scott from Web Work Life will add the Community page and the Northern Waters Genealogical Society page at no cost because it is included in our Maintenance Plan. Motion by Johnson to move ahead with adding other Community links with the guideline that only formal, organized entities will be linked to the website. Motion seconded by Fehlandt. Motion carried.

**Discussion and Possible Action on Adding Agendas to the Library Website:** Currently the agendas are listed under events and are archived. No action taken to change current procedures.

**Board/Director Goal – Operations Calendar:** Van Grinsven explained that we are building the calendar as we go through the year and that it will be an ongoing process. No action taken.

**Milwaukee Journal Discussion and Possible Approval:** Sanderson explained that we cannot obtain a subscription in the mail and the closest retail outlet to purchase the paper is in Minocqua. Sanderson did an informal poll of patrons who requested the paper and only a few asked. Due to the lack of demand and the complications, we will not obtain the paper.

**Reading Garden Update – Sign Location and Fence Approval:** Van Grinsven has picked up the Donor sign and it has been paid in full. Dennis Reuss gave us the go-ahead to build and install 2-sided fences around the Generator and Electric boxes. We need to find a construction person to build and install the fences. We would then attach the donor sign to one of the fences. Ken Middleton will come consult with us on what to do with replacing dead shrubs and plants.

**Art Committee Update and Approval of Future Exhibits:** No new exhibits to approve. Jeff Trapp is the July exhibit. 2<sup>nd</sup> Annual Juried Show is the August exhibit. The juried show is being judge by Susie Govier and Leah

Trojan. Juried Show Artist's Reception and Prize Awards will be held on Friday, August 2 from 4-5:30 pm. September show is the Knitting/Craft Club. October show will be offered to the winner of the Juried Show.

**Set Date and Time for Next Meeting:** The next regular meeting will be held on Thursday, July 11 at 4 pm. The August meeting will be held on Thursday, August 15 at 4 pm.

**Adjourn:** Johnson adjourned the meeting at 5:46 pm.

***Respectfully Submitted by Cherie Sanderson on July 8, 2019***