

**Boulder Junction Public Library Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Thursday, July 11, 2019 – 4 pm**

**Call to Order:** Van Grinsven called the meeting to order at 4:05 pm.

**Roll Call of Members:** Members present were Sue Fehlandt, Sara Fieweger, Ellen Murphy Blank, Mary Van Grinsven and Maggie Wolf. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

**Recognition of Visitors/Comments:** No visitors in attendance.

**Agenda Approval:** Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Murphy Blank. Motion carried.

**Reorganization of Board – Election of Officers:** The slate as officers was presented as President: Ellen Murphy Blank; Vice-President: Mary Van Grinsven; Treasurer: Sue Fehlandt; Secretary: Sara Fieweger; and Member-at-Large: Maggie Wolf. Motion by Wolf to approve the slate as presented. Motion seconded by Van Grinsven. Motion carried. Murphy Blank took over as chair of the meeting.

**Minutes Approval:** Motion by Van Grinsven to approve the June 13, 2019 minutes. Motion seconded by Wolf. Motion carried.

**Treasurer's Financial Report:** Fehlandt presented the June monthly report and the Year-to-Date financial report. End of June balance for the Checking Account is \$25,253.18 with \$2,702.52 segregated for the Reading Garden. End of June balance in the Hybrid Checking Account is \$10,876.19. Total funds available to the board at the end of June are \$35,788.37. Murphy Blank accepted the report to be placed on file for audit.

**Audit and Approval of Bills and Credit Card Transactions:** Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$464.59. Bills to be paid by the Town total \$1,092.01. Bills already paid by the Town total \$5,292.71. Bills to be paid by the Friends total \$452.05. Motion by Fieweger to approve payment of the bills. Motion seconded by Fehlandt. Motion carried. Motion by Fieweger to pay the Chase Card bill upon receipt (was not posted yet at time of meeting). Motion seconded by Van Grinsven. Motion carried.

**Director's Monthly Report (taken directly from the report handed out at the meeting):**

**Circulation and Usage Statistics:** See attached report.

**Friends of the Library Update:** The Friends are still seeking someone to fill the Secretary position. We have put in an order for the new Friends book bags but they are taking a long time due to the company's backlog and the sewing time necessary. Next meeting of the Friends is Monday, September 9 at 1:30 pm.

**Children's Program Update:** Summer Reading Program started June 19 and ends August 6. They've had the Rec Program kids join them each week and the turnout is pretty good. The Friends are helping supplement the performers and prize costs.

**Summer Programming Update:** We have a full schedule (see below) and more events may still be added.

**Wish List Update:** A new IT person has been hired by NWLS (Tony who used to be Mike's assistant years ago) and he'll hopefully be able to help me order a People Counter. Mary and I will be working on the reading room shades soon.

Friends also asked me to look into a new phone system. I'm also looking at a browser unit for children's paperback books.

**Weeding Update:** Loew's have not been able to do YA yet. We are still weeding Adult fiction.

**Wisconsin Public Library System Redesign Project Update:** Find the most recent update at <http://www.plsr.info/>.

**Upcoming Events and Programs:**

- First and Third Wednesdays from 10-12 – Knitting Club
- Mondays from 1-4 pm – Mah Jongg from 1-4 pm at Community Church June – August
- Tuesdays from 8 am to 2 pm – Used Book Sale at Flea Market June 4- August 27
- Wednesday from 10:30-11:30 am – Children's Summer Reading Program June 19-Aug 7
- Second Wednesday at 1:30 pm – Boulder Junction Book Club
- Third Thursday at 7pm – Third Thursday Theatre FREE movie
- Fourth Thursday at 7 pm – Neighbor to Neighbor Program Series starting May 23
- Thursday, July 11 – Author Book Talk with Christine Berry at 7 pm
- Tuesday, July 16 – Bill Jamerson in conjunction with BJAHS at 7 pm
- Tuesday, July 23 – Author Book Talk with John Swift at 3 pm
- Tuesday, August 6 – NWBF Author Melanie McManus at 7 pm
- Thursday, August 8 – Movie Night moved due to Woodcarvers
- Thursday, August 15 – Board of Trustees meeting at 4 pm – need to change time or date!
- Tuesday, September 3 – Northern Waters Genealogical Society Meeting 7-9 pm
- Monday, September 9 – Friends of the Library meeting at 1:30 pm
- Thursday, September 12 – Library Board Meeting at 4 pm
- Saturday, September 14 – Colorama Arts & Craft Fair Book Sale
- Tuesday, September 17 – Diane Muri Mongolia Travelogue at 7 pm

**FY 2019 Budget Preparation:** No action taken. Will be placed on next month's agenda.

**Board/Director Goal – Operations Calendar:** No action taken.

**Reading Garden Update – Fence Update:** Van Grinsven reports that Ken and Cindie will be buying plants at Winkler's to replace those that died over the winter. We are still looking for a builder/contractor to build the fences for the electric and generator boxes.

**Art Committee Update and Approval of Future Exhibits:** Sanderson reported that 6 applications were received for the Juried Art Show. Committee members will help Sanderson choose the pieces that will be displayed in the exhibit. The Artist's Reception will be held on Friday, August 2 from 4-5:30 pm. Susie Govier and Leah Trojan will be judging the juried pieces and choosing the first, second and third place winners.

**Set Date and Time for Next Meeting:** The next regular meeting will be held on Wednesday, August 14, 2019 at 4 pm due to Sanderson's scheduling conflict.

**Adjourn:** Murphy Blank adjourned the meeting at 5:55 pm.

***Respectfully Submitted by Cherie Sanderson on July 23, 2019***