

**Boulder Junction Public Library Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Wednesday, August 14, 2019 – 4 pm**

**Call to Order:** Murphy Blank called the meeting to order at 4:01 pm.

**Roll Call of Members:** Members present were Sue Fehlandt, Sara Fieweger, Ellen Murphy Blank, and Mary Van Grinsven. Maggie Wolf was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

**Recognition of Visitors/Comments:** Library patron, Jacob Moelk, attended the meeting.

**Agenda Approval:** Motion by Fieweger to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

**Minutes Approval:** Motion by Van Grinsven to approve the July 11, 2019 minutes with correction to who closed the meeting. Motion seconded by Fieweger. Motion carried.

**Treasurer's Financial Report:** Fehlandt presented the July monthly report and the Year-to-Date financial report. End of July balance for the Checking Account is \$23,195.94 with \$2,702.52 segregated for the Reading Garden. End of July balance in the Hybrid Checking Account is \$10,876.19. Total funds available to the board at the end of July are \$33,822.13. Murphy Blank accepted the report to be placed on file for audit.

**Audit and Approval of Bills and Credit Card Transactions:** Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$383.25. Bills to be paid by the Town total \$795.80. Bills already paid by the Town total \$4,683.59. Bills to be paid by the Friends total \$1451.44 Bills already paid by the Friends total \$811.28. Motion by Van Grinsven to approve payment of the bills. Motion seconded by Fieweger. Motion carried.

**Director's Monthly Report (taken directly from the report handed out at the meeting):**

**Circulation and Usage Statistics:** See attached report.

**Friends of the Library Update:** The Friends are still seeking someone to fill the Secretary position. The new Friends book bags are all here and look great. We are selling for \$10 each with a choice of burgundy, purple or navy. Next meeting of the Friends is Monday, September 9 at 1:30 pm.

**Children's Program Update:** Summer Reading Program saw great numbers and the end of the summer party was awesome! Kids loved their prizes. After School Reading Program does not start until October 1<sup>st</sup>. Laura will be resigning and I will be giving her hours to Jessica.

**Summer Programming Update:** No new programs have been added for the remainder of summer. Looking at starting an Armchair Travel series for next summer.

**Wish List Update:** Tony at NWLS does not know anything about People Counters but will try to help me order one. Mary and I are working on the reading room shades. Friends asked me to look into a new phone system, but I have not had time to talk to Dennis about this. I'm also looking at a kids' browser unit, library hours magnets, new cordless vacuum, carpet cleaning and a charging station.

**Weeding Update:** Loew's have not been able to do YA yet. We are still weeding Adult fiction.

**Wisconsin Public Library System Redesign Project Update:** Find the most recent update at <http://www.plsr.info/>.

#### **Upcoming Events and Programs:**

- **First and Third Wednesdays from 10-12 – Knitting Club**
- **Mondays from 1-4 pm – Mah Jongg from 1-4 pm at Community Church June – August**
- **Tuesdays from 8 am to 2 pm – Used Book Sale at Flea Market June 4- August 27**
- **Second Wednesday at 1:30 pm – Boulder Junction Book Club**
- **Third Thursday at 7pm – Third Thursday Theatre FREE movie – September??**
- **Fourth Thursday at 7 pm – Neighbor to Neighbor Program Series starting May 23**
- **August 20 and 22 – Broadband Expansion Public Info Meetings**
- **Tuesday, August 27 – Town Board Meeting at 6:30 pm**
- **Tuesday, September 3 – Northern Waters Genealogical Society Meeting 7-9 pm**
- **Monday, September 9 – Friends of the Library meeting at 1:30 pm**
- **Wednesday, September 11 – NWLS Cataloging Training – Frauna and I both going**
- **Thursday, September 12 – Library Board Meeting at 4 pm**
- **Saturday, September 14 – Colorama Arts & Craft Fair Book Sale**
- **Tuesday, September 17 – Diane Muri Mongolia Travelogue at 7 pm**

**Board Member Re-Appointment:** Motion by Fieweger to re-appoint Sue Fehlandt to the board of trustees. Motion seconded by Van Grinsven. Motion carried.

**FY 2020 Budget Preparation:** Motion by Van Grinsven to approve the 2020 Budget as presented by Sanderson. Motion seconded by Fieweger. Motion carried.

#### **Discussion and Possible Action on Third Thursday Theatre and Winter Wellness Series:**

Sanderson presented an update on attendance at both Third Thursday Theatre programs and Winter Wellness Series program. Sanderson also had emailed a break down of the costs to run the Third Thursday Theatre program. Motion by Van Grinsven to sunset the Third Thursday Theatre program effective immediately. Motion seconded by Fieweger. Motion carried. It was also suggested that we have some Winter Wellness Series programs in the evening and not all in the daytime.

**Discussion and Possible Action on Friends Wish List:** Motion by Van Grinsven to approve Sanderson to ask the Friends for up to \$500 for a new cordless vacuum. Motion seconded by Fieweger. Motion carried.

**Board/Director Goal – Operations Calendar:** No action taken.

**Reading Garden Update – Fence Update:** No action taken.

**Art Committee Update and Approval of Exhibits – October Stephanie Colotti:** Reminder that the September exhibit is the Knitting Club. Motion by Van Grinsven to approve Stephanie Colotti for the October exhibit. Motion seconded by Fieweger. Motion carried. Sanderson is looking for artists for November/December and January/February.

**Set Date and Time for Next Meeting:** The next regular meeting will be held on Thursday, September 12 at 4 pm.

**Adjourn:** Murphy Blank adjourned the meeting at 5:37 pm.

***Respectfully Submitted by Cherie Sanderson on September 10, 2019***