

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
Thursday, September 12, 2019 – 4 pm

Call to Order: Murphy Blank called the meeting to order at 4:01 pm.

Roll Call of Members: Members present were Sue Fehlandt, Ellen Murphy Blank, and Maggie Wolf. Sara Fieweger and Mary Van Grinsven were absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None

Agenda Approval: Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Wolf. Motion carried.

Minutes Approval: Motion by Murphy Blank to approve the August 14, 2019 minutes as presented. Motion seconded by Fehlandt. Motion carried.

Treasurer's Financial Report: Fehlandt presented the August monthly report and the Year-to-Date financial report. End of August balance for the "Public Funds" Checking Account is \$22,403.24 with \$2,702.52 segregated for the Reading Garden. End of August balance in the "Analyzed" Checking Account is \$10,840.53. Total funds available to the board at the end of July are \$32,883.77. Murphy Blank accepted the report to be placed on file for audit. Motion by Wolf to move \$5,000 from the "Public Funds" Checking account to the "Analyzed" Checking account for the purpose of avoiding bank fees. Motion seconded by Murphy Blank. Motion carried.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$175.00. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$4,244.20. Bills to be paid by the Friends total \$3,179.26. Motion by Fehlandt to approve payment of the bills. Motion seconded by Wolf. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends found someone to fill the Secretary position but need a sub to fill in in the winter. The next meeting is not until Monday, November 11 at 1:30 pm.

Children's Program Update: The first after school reading program will be October 1st. Jessica has been busy planning and preparing. Laura will be volunteering as a parent aid on most Tuesdays. We have no

idea what numbers to expect because there will be some turnover with the older kids being eligible for NLS after school programs.

Wish List Update: I did get 2 recommendations from other libraries for people counters but have not had the time to pick which one to order. This will get done soon! We've decided to wait until winter to get the reading room shades to see what the sun issue is like in the afternoon. Friends asked me to look into a new phone system, but I don't think the town is going to be willing to change the whole phone system. I will try to talk to Ty about getting our other cordless phone to work or finding another cordless phone that will work. I'm also still looking at a kids' browser unit, library hours magnets, new cordless vacuum, carpet cleaning and a charging station.

Weeding Update: Loew's have not been able to do YA yet. We are still weeding Adult fiction but are almost done!

Wisconsin Public Library System Redesign Project Update: Find the most recent update at <http://www.plsr.info/>.

Upcoming Events and Programs:

- **Mondays from 1-4 pm – Mah Jongg**
- **First and Third Wednesdays from 10-12 – Knitting Club**
- **Second Wednesday at 1:30 pm – Boulder Junction Book Club**
- **Saturday, September 14 – Colorama Arts & Craft Fair Book Sale**
- **Tuesday, September 17 – Diane Muri Mongolia Travelogue at 7 pm**
- **Tuesday, September 24 – Town Board Meeting at 6:30 pm**
- **Frauna vacation from September 22 – October 6**
- **Thursday, September 26 – Neighbor to Neighbor with Jim Bokern at 7 pm**
- **Tuesday, October 1st – After School Children's Reading Program 3:45-4:45 pm**
- **Saturday, October 5 – Wine & Beer Tasting 5-8 pm**
- **Cherie Library Conference October 9-11**
- **Thursday, October 17 – Library Board Meeting at 4 pm??**
- **Thursday, October 24 – Neighbor to Neighbor Bruce Bacon at 2:30 pm**
- **Tuesday, November 5 – Northern Waters Genealogical Society Meeting 3-5 pm**
- **Monday, November 11 – Friends of the Library Meeting at 1:30 pm**

Accept Resignation from Laura Sass and Approve Jessica Fritz New Hours: Motion by Fehalndt to accept Laura Sass's resignation as Children's Program Assistant and assign her hours to Jessica Fritz who will be the only Children's Program Assistant. Motion seconded by Murphy Blank. Motion carried.

FY 2020 Budget Amendment Approval: Sanderson presented a revised 2020 Budget with modifications to Operating Line Items 1004, 2003, 5001 and 7001 and a modification of anticipated income from Copies/Fines. Motion by Murphy Blank to approve the 2020 Budget Amendments as presented by Sanderson. Motion seconded by Fehlandt. Motion carried.

Friends of the Library Wine & Beer Tasting Update – Ellen Murphy Blank: Planning and preparation are going well. Reminder for Sanderson to do a “Quorum Present” posting.

Discussion and Possible Action on Friends Wish List: Tabled until next month.

Inclusive Services Assessment: Tabled until next month.

Board/Director Goal – Operations Calendar: No action taken.

Reading Garden Update – Fence Construction Approval: No action taken.

Art Committee Update: Reminder that the October exhibit is Stephanie Colotti. Sanderson is looking for artists for November/December and January/February.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, October 17 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting at 5:58 pm.

Respectfully Submitted by Cherie Sanderson on October 4, 2019