

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
Monday, October 7, 2019 – 3:45 pm

Call to Order: Murphy Blank called the meeting to order at 3:45 pm.

Roll Call of Members: Members present were Sue Fehlandt, Ellen Murphy Blank, Mary Van Grinsven and Maggie Wolf. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None

Agenda Approval: Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the September 12, 2019 regular meeting minutes and the September 25, 2019 special meeting minutes with a minor correction to the September 25 minutes. Motion seconded by Wolf. Motion carried.

Treasurer's Financial Report: Fehlandt presented the September monthly report and the Year-to-Date financial report. End of September balance for the "Public Funds" Checking Account is \$19,469.67 with \$2,702.52 segregated for the Reading Garden. End of September balance in the "Analyzed" Checking Account is \$10,775.19. Total funds available to the board at the end of September are \$30,244.86. Murphy Blank accepted the report to be placed on file for audit. Fehlandt discussed Associated Bank fees which will need to be refunded again. Motion by Fehlandt to allocate \$3,500 from the "Public Funds" Checking account for the Reading Garden. Motion seconded by Van Grinsven. Motion carried.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$523.33. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$4,339.29. Bills to be paid by the Friends total \$1,570.08. Bills to be paid from the Reading Garden Fund total \$1,550.00. Motion by Van Grinsven to approve payment of the bills as presented and the Chase Card bill when due. Motion seconded by Wolf. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends' next meeting is not until Monday, November 11 at 1:30 pm. The next Fundraising event is the Cookie Walk on Friday, November 29. We are waiting for Phil to count money and tabulate the results of the Wine & Beer Tasting.

Children's Program Update: The first after school reading program was October 1st. We had a lower turnout than expected so Jessica will be contacting some of the parents from last year.

Wish List Update: I did purchase the cordless vacuum. I am still working on the People Counter. I have not had a chance to talk to Ty about getting our other cordless phone to work or finding another cordless phone that will work. I'm also still looking at a kids' browser unit, library hours magnets, carpet cleaning and a charging station.

Weeding Update: Loew's have not been able to do YA yet. We are still weeding Adult fiction but had to take a break while Wine Tasting donations were in the work room.

Wisconsin Public Library System Redesign Project Update: Find the most recent update at <http://www.plsr.info/>.

Books & Brews Book Club Update: The first meeting was very successful with 16-17 in attendance and a great mix of readers! We decided to choose one book at time. There are 20 people on our mailing list who are interested in attending future meetings.

Upcoming Events and Programs:

- **Mondays from 1-4 pm – Mah Jongg**
- **First and Third Wednesdays from 10-12 – Knitting Club**
- **First Wednesday at 7 pm – Books & Brews Book Club at Aqualand**
- **Second Wednesday at 1:30 pm – Boulder Junction Book Club**
- **Cherie Library Conference October 9-11**
- **Tuesday, October 15 from 10 am to Noon – Elder Benefits Specialist Drop In Session**
- **Tuesday, October 22 at 6:30 pm – Town Board Meeting**
- **Thursday, October 24 – Neighbor to Neighbor Bruce Bacon at 2:30 pm**
- **Tuesday, October 29 from 9 am to 5 pm – NWLS Strategic Planning Session**
- **Tuesday, November 5 – Northern Waters Genealogical Society Meeting 3-5 pm**
- **Monday, November 11 – Friends of the Library Meeting at 1:30 pm**
- **Friday, November 29 at 5 pm – Friends of the Library Cookie Walk**

Discussion and Possible Action on Friends Wish List: Tabled until next month.

Inclusive Services Assessment: Tabled until next month.

Board/Director Goal – Operations Calendar: No action taken.

Reading Garden Update – Fence Construction Approval: Matt Reuss is working on the fence and it will be completed soon.

Art Committee Update: Motion by Van Grinsven to approve Tim Feathers for the November Art in the Library exhibit. Motion seconded by Fehlandt. Motion carried. Sanderson is looking for artists for all upcoming exhibits.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, November 14 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting at 4:27 pm.

Respectfully Submitted by Cherie Sanderson on November 12, 2019