

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
Thursday, June 11 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4 pm. The meeting was held in the library, as well as virtually on the BlueJeans video and teleconference platform to protect our community from Covid-19.

Roll Call of Members: Members present were Sue Fehlandt, Sara Fieweger, Ellen Murphy Blank, Maggie Wolf, and Mary Van Grinsven. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: No visitors were present.

Agenda Approval: Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the May 14, 2020 regular meeting minutes. Motion seconded by Fehlandt. Motion carried.

Treasurer's Financial Report: Fehlandt presented the May monthly report and the Year-to-Date financial report. End of May balance for the "5311" Checking Account is \$25,682.13 with \$4652.52 segregated for the Reading Garden. End of May balance in the "Non-Profit 1012" Checking Account is \$15,876.19. Total funds available to the board at the end of May are \$42,127.51. Murphy Blank accepted the report to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$0. Bills to be paid by the Town total \$963.92. Bills already paid by the Town total \$4,676.23. Bills to be paid by the Friends total \$962.41. Motion by Van Grinsven to approve payment of the bills as presented and pay the Chase Card bill upon receipt. Motion seconded by Fehlandt. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on Thursday, May 28. They agreed to give extra funding for the summer reading program prizes and craft supplies. They also decided to start the Used Book Sale on June 9 with limitations to the number of books/tables and volunteers.

Wish List Update: All other items are on hold.

Weeding Update: We have not finished weeding Adult Non-Fiction. We will continue when possible to have volunteers in the library.

Programming Updates: All programming is on hold. We have some virtual programs planned as well as pre-recorded programs that we can offer to our patrons for a limited time period. Children's Summer Reading Program starts June 17th with pick up of reading logs and take and make crafts.

Copier Update: The new copier is working out well. There will be staff training needed when we open again.

Employee Handbook Update: The town has approved the Employee Handbook.

Wisconsin Public Library System Redesign Project Update: Nothing new to report.

Upcoming Events and Programs:

- **Wednesday, June 17 – Children's Summer Reading Program begins**
- **Town of Boulder Junction Regular Meeting – Tuesday, June 23 at 6:30 pm**
- **Discover Center Online Program – release June 23 and open for one week**
- **Town of Boulder Junction Annual Meeting postponed until ?**
- **Book Clubs – postponed until ??**
- **Knitting Club postponed?**
- **July 9 or 16 – Regular Library Board Meeting**

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Discussion and Possible Approval – Board Member Reappointments: Motion by Fehlandt to recommend the town reappoint Murphy Blank and Fieweger. Motion seconded by Van Grinsven. Motion carried. Sanderson will notify Reuss and town board.

b. Discussion and Possible Approval - Epidemic Policy: Motion by Van Grinsven to approve the Epidemic Policy with changes as discussed. Motion seconded by Wolf. Motion carried.

c. Discussion and Possible Approval – Library Reopening Plan: Motion by Murphy Blank to approve the Library Reopening Plan with modifications as discussed. Motion seconded by Fieweger. Motion carried.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Discussion and Possible Approval – Library Behavior During an Epidemic Policy: Motion by Van Grinsven to approve the Library Behavior During an Epidemic Policy with changes as discussed. Motion seconded by Fehlandt. Motion carried.

b. Discussion and Possible Approval – Meetings, Programming, and Other In-Person Gatherings: The board does not plan any programming or other in-person meetings or gatherings and will revisit the issue at each month's board meeting.

c. Discussion and Possible Approval – WiFi Hot Spot for Circulation Desk/Printing: After discussing the options, the board tabled a decision until the July board meeting.

d. Discussion and Possible Approval – August Juried Art Show: Motion by Fehlandt to cancel the August 2020 Juried Art Show. Motion seconded by Wolf. Motion carried.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, July 16, 2020 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 6:13 pm.

Respectfully Submitted by Cherie Sanderson on July 14, 2020