

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
October 14, 2021 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4:06 pm.

Roll Call of Members: Members present were Sue Fehlandt, Sara Fieweger and Ellen Murphy Blank. Mary Van Grinsven and Mary Zahn were absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Fieweger. Motion carried.

Minutes Approval: Motion by Fieweger to approve the September 9, 2021 regular meeting minutes and the September 24, 2021 special meeting minutes. Motion seconded by Fehlandt. Motion carried.

Treasurer's Financial Report: Fehlandt presented the September monthly report and the Year-to-Date financial report. End of September balance for the "5311" Checking Account is \$17,492.42 with \$3,581.64 segregated for the Reading Garden. End of September balance in the "Non-Profit 1012" Checking Account is \$16,376.19. Total funds available to the board at the end of September are \$33,762.44. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$758.58. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$5,779.69. Bills to be paid by the Friends total \$3,604.71. Motion by Fehlandt to approve payment of the bills as presented. Motion seconded by Fieweger. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Used Book Sale broke records all summer long. They had a record 6 days of sales in the quadruple digits. They had a record high weekly average of \$831 and a record high monthly average of \$4154. The all-time record high final season figure was \$12,463! The Friends met on September 13. They have decided to hold the Cookie Walk this year and will start earlier at 4 pm as well. Luella needs volunteers to help her plan, help her at the sale and BAKERS! Luella has officially resigned as President and Sally has decided not to run again for VP. So, in November, the Friends need to nominate a President and Vice-President who will be voted in at the January meeting. Sally is acting President until they find a new person.

Children's Programming Updates: We received permission to hold an after school reading program at North Lakeland and Jessica proceeded to get everything set up and ready to start October 11th. We were notified a week ago that our program is on hold due to the spike in Covid cases at the school right now. They will re-

evaluate early November. The Halloween Book Walk is installed downtown and will stay up until October 31. After that we plan to do a Holiday Book Walk downtown to start the day of the Christmas Walk (day after Thanksgiving). Harvest Fest held story time in the Reading Garden with Granny Autumn and 50 were in attendance.

Adult Programming Update: Books clubs, Knitting and Mah Jongg continue to meet. Only 3 people showed up for the Elder Benefit Specialist drop-in sessions October 12. I do not have any other programs scheduled at this point and have not been asked to offer any.

NWLS/NWLN Updates: One of our patrons won one of the \$50 prizes for Library Card Sign Up Month! Our network conversion is complete, and we are now testing a free trial of Princh wireless printing software because wireless printing no longer works on our new network. NWLS is spearheading a system led ARPA grant application. The only option that would work for us is a Book Bike.

2022 Town of Boulder Junction Budget Update: We are fairly certain the town has accepted our budget request. The Budget Hearing will be held on Thursday, November 11.

Upcoming Events and Programs:

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **Tuesday, October 26 at 6:30 pm – Town of Boulder Junction Regular Board Meeting**
- **Thursday, September 30 - Friday, October 29 – “Shades of Motion: the Color of Dance” Art Exhibit**
- **November – Jeff Halverson Art Exhibit**
- **Friday, October 2 – Sunday, October 31 – Halloween Book Walk downtown**
- **Tuesday, November 2 from 2-4 pm – Northern Waters Genealogical Society Meeting**
- **Monday, November 8 at 1:30 pm – Friends of the Library Meeting**
- **Thursday, November 11 at 4 pm - Library Board of Trustees Meeting**
- **Wednesday, November 17-Friday, November 19 – Sanderson at WLA Conference in Green Bay**
- **Friday, November 26 at 4 pm – Friends of the Library Cookie Walk**

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Meetings, Programming, and Other In-Person Gatherings:** No action taken.
- b. **Discussion and Possible Action – Library Reopening Plan: Hours and Library Staffing Re-evaluation:** No action taken.
- c. **Discussion and Possible Action – Reading Garden Update:** There was discussion of the statue not being purchased because it was not eligible for Prime so we could not do a free return. Ellen and Cherie will keep looking for other options over the winter. No action taken.
- d. **Discussion and Possible Action – Art in the Library Update:** No action taken.
- e. **Discussion and Possible Action –2021 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.

f. Discussion and Possible Action – Review Artwork Exhibition Application and Contract: The board discussed changes. Sanderson will bring those changes to the November meeting. No action was taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Discussion and Possible Action – 2021 Tax Letter Insert plans: The board advised Sanderson to use the same format as last year’s tax insert. No action taken.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, November 11 at 4 pm both in person and on Zoom if needed.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:30 pm.

Respectfully Submitted by Cherie Sanderson on November 4, 2021