

**Boulder Junction Public Library Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**December 16, 2021 – 4:00 pm**

**Call to Order:** Murphy Blank called the meeting to order at 4:00 pm.

**Roll Call of Members:** Members present were Sue Fehlandt, Sara Fieweger, Ellen Murphy Blank, and Mary Van Grinsven. Mary Zahn was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

**Recognition of Visitors/Comments:** None.

**Agenda Approval:** Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

**Minutes Approval:** Motion by Van Grinsven to approve the November 11, 2021 regular meeting minutes. Motion seconded by Fieweger. Motion carried.

**Treasurer's Financial Report:** Fehlandt presented the November monthly report and the Year-to-Date financial report. End of November balance for the "5311" Checking Account is \$14,162.91 with \$3,581.64 segregated for the Reading Garden. End of November balance in the "Non-Profit 1012" Checking Account is \$16,376.19. Total funds available to the board at the end of November are \$30,449.10. Murphy Blank accepted the reports to be placed on file for audit.

**Audit and Approval of Bills and Credit Card Transactions:** Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$78.40. Bills to be paid by the Town total \$1,458.39. Bills already paid by the Town total \$4,434.81. Bills to be paid by the Friends total \$1,457.55. Motion by Fehlandt to approve payment of the bills as presented. Motion seconded by Van Grinsven. Motion carried.

**Director's Monthly Report (taken directly from the report handed out at the meeting):**

**Circulation and Usage Statistics:** See attached report.

**Friends of the Library Update:** Friends of the Library Annual Meeting is Monday, January 10, 2022 at 1:30 pm. The Cookie Walk was a tremendous success raising a little over \$3000. Their other fundraising success is the felt birds that Deb Halverson makes – she has raised around \$1000 for them this year!!

**Children's Programming Updates:** We were given the green light to start the After School Reading Program at the school and Jessica had planned to start December 7. However, we decided to put the program on hold until January earliest to coincide with the school's after school programming restarting. We are very nervous about Covid cases at the school and Jessica's exposure risk. The Holiday Book Walk downtown is getting good reviews. We plan to take it down early January and put one up at Winter Park later in January.

**Adult Programming Update:** Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. I scheduled the Ditch the Dish/Cut the Cable program for January 19 at 1 pm. It will also be recorded. We also have a Discovery Center Knowledge at Noon (formally called “brown bag lunch” series) on Wednesday, February 2 scheduled. I will be looking into starting up the Winter Wellness series and the Sip ‘n Swipe café after the holidays but have delayed making those plans due to the surge in Covid/Omicron cases. These may wait until February to start up again.

**NWLS/NWLN Updates:** NWLN/NWLS sub committees continue to meet but no changes have been made yet. We have increased the number of network and Director’s meetings next year to keep up with everything that is going on. All meetings are still being held via Zoom.

**Grants Update:** The System-led ARPA grant for the Book Bike has been awarded and we will be getting a Book Bike!! We have two options and need to decide which one by Friday, December 17.

**Upcoming Events and Programs:**

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **November and December – Jeff Halverson “Art in the Library “ Exhibit**
- **Thursday, December 23 – Library Closing at 4 pm**
- **December 24, 25 and January 1 – Library Closed for the Holidays**
- **Tuesday, December 28 at 6:30 pm – Town of Boulder Junction Monthly Town Board Meeting**
- **Friday, December 31 – Library Open 10-1 on New Year’s Eve**
- **Cherie Days Off: December 23-27 and 31.**
- **Tuesday, January 4 from 2-4 pm – Northern Waters Genealogical Society Meeting**
- **Monday, January 10 at 1:30 pm – Friends of the Library Annual Meeting**
- **Wednesday, January 19 at 1 pm – Ditch the Dish/Cut the Cable Program**

**UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):**

- a. **Discussion and Possible Action – Reading Garden Update:** No action taken.
- b. **Discussion and Possible Action – Art in the Library Update:** Sanderson reports that quilts from Luella Doss will be on display January and February and North Lakeland student art will be on display in March. No action taken.
- e. **Discussion and Possible Action –2021 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.

**NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):**

- a. **Discussion and Possible Action – 2022 Operations Calendar:** Murphy Blank reported that she is finalizing next year’s operations calendar. No action taken.
- b. **Discussion and Possible Action – Tuesday/Thursday Winter Hours:** Motion by Fieweger to close at 6 pm on Tuesdays and Thursdays starting January 4, 2022. Motion seconded by Fehlandt. Motion carried.

**c. Discussion and Possible Action – Accept Mary Zahn’s Resignation/Board Member**

**Recruitment:** Motion by Fehlandt to accept Mary Zahn’s letter of resignation with much regret. Motion seconded by Fieweger. Motion carried. Sanderson will notify the Town Chairman of her resignation. Discussion took place regarding possible replacements. No action taken on a replacement.

**d. Discussion and Possible Action – 2022 Holiday Closings:** Sanderson presented the list of federal holidays that NWLS will be observing this year. Some libraries in our system are also closed on all federal holidays, while others only close for major holidays. No action taken.

**Set Date and Time for Next Meeting:** The next regular meeting will be held on Thursday, January 13 at 4 pm both in person and on Zoom if needed.

**Adjourn:** Murphy Blank adjourned the meeting by consent at 5:00 pm.

***Respectfully Submitted by Cherie Sanderson on January 10, 2022***