

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
April 12, 2022 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4:00 pm.

Roll Call of Members: Members present were Sue Fehlandt, Ellen Murphy Blank, Laura Sass, and Mary Van Grinsven. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Fehlandt to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

Minutes Approval: Motion by Sass to approve the March 17, 2022 regular meeting minutes. Motion seconded by Van Grinsven. Motion carried.

Treasurer's Financial Report: Fehlandt presented the March monthly report and the Year-to-Date financial report. End of March balance for the "5311" Checking Account is \$39,362.36 with \$3,581.64 segregated for the Reading Garden. End of March balance in the "Non-Profit 1012" Checking Account is \$16,876.19. Total funds available to the board at the end of March are \$56,238.55. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$485.17. Bills to be paid by the Town total \$567.78. Bills already paid by the Town total \$4244.96. Bills to be paid by the Friends total \$1,418.12. Motion by Van Grinsven to approve payment of the bills as presented and the Marco Technologies bill when it arrives. Motion seconded by Fehlandt. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on March 21. The annual newsletter/dues reminder is still in progress and will hopefully be mailed the beginning of May. The first Coffee & Conversation was held April 6 (one week late due to snowstorm) with six in attendance. No decisions made yet regarding a fall fundraiser, but we are holding the community center rooms for Saturday, October 1, 2022.

Children's Programming Updates: The new Spring Book Walk is installed at Winter Park, but the weather has not been very good for walking it. We will be leaving it up until the snow is gone and the paths are no longer frozen to the ground. Jessica provided two crafts for the Lions Bunny Breakfast – which had around 40 kids in attendance. Jessica is putting together the Summer Reading Program to run June 22-August 10 – final schedule will be ready soon. We plan to offer three family movie nights this summer – 1 in each month.

Adult Programming Update: Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. Genealogy is still doing hybrid meetings. I have several programs on the schedule for this summer and will be adding more. Northwoods Book Festival headline author is set for August 1st, but I am still negotiating a date with our author. The Sip 'n Swipe café is set to start this week but so far only one person has registered.

Grant Updates: Book Bike process is moving forward. We chose the book bike colors but still communicating with Haley Trikes to make sure they can get the exact colors we want. I attended the webinar and have many ideas for how to use our book bike. Still need to come up with a name and a schedule – may not get the bike until early July.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet but no changes have been made yet. All NWLS/NWLN meeting are still being held via Zoom but may begin meeting in person soon.

Upcoming Events and Programs:

- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (or other locations)
- Mah Jongg – every Monday 1-4 pm in the library
- Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room
- March and April – Students of NLS “Art in the Library” Exhibit
- May Art in the Library – open – maybe Sue Klein
- Tuesday, April 19 at 6 pm – Town of Boulder Jct Annual Meeting
- April 14, 21, 28 and May 5 – Sip and Swipe Café 10:30-Noon
- Tuesday, April 26 at 6:30 pm – Town of Boulder Junction Monthly Town Board Meeting
- Thursday, March 24 from 10 am to noon – Intro to Square Dancing
- Wednesday, April 27 from 1-2 pm – Friends Coffee and Conversation
- Tuesday, May 3 from 6-8 pm – Northern Waters Genealogical Society Meeting – hybrid
- May 11 PM – May 13 PM – Sanderson at Wisconsin Public Library Conference

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update:** Discussion took place about a plan for our reading garden this summer – Fehlandt will be putting this plan into writing before we recruit volunteers. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update:** No update. No action taken.
- c. **Discussion and Possible Action – 2022 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- d. **Discussion and Possible Action – Strategic Planning Process/Timeline:** Murphy Blank and Sanderson discussed logistics to begin the process. Next month we will be discussing and approving page one of the plan. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Volunteer Appreciation Dinner and Volunteer Recruitment:** Sanderson is trying to get ahold of the Granary to determine a date that will work for the dinner. She will also report back to the board on menu ideas and

maximum capacity. It was suggested that Sanderson should email the Friends mailing list for volunteer recruitment. No action taken.

- b. Discussion and Possible Action – Trustee Terms/Appointments/Recruitment:** Sass is finishing Mary Zahn's term so she will be up for re-appointment in June. She will serve again with the board voting to approve next month. Fehlandt's term also expires in June. After serving 20 years on the board, Fehlandt has decided not to seek re-appointment. The board discussed possible candidates to replace Fehlandt. No action taken.
- c. Discussion and Possible Action – Summer Hours:** Sanderson plans to resume pre-pandemic hours this summer and is moving forward with the plan to find enough volunteers to cover all shifts. So far she only has a few shifts open and expects them to be filled before summer hours start on May 31.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, May 17 or 19 at 4 pm both in person and on Zoom if needed.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:40 pm.

Respectfully Submitted by Cherie Sanderson on April 22, 2022