

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
May 17, 2022 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4:00 pm.

Roll Call of Members: Members present were Sue Fehlandt, Ellen Murphy Blank, Laura Sass, and Mary Van Grinsven. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Van Grinsven to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Fehlandt. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the April 12, 2022 regular meeting minutes. Motion seconded by Fehlandt. Motion carried.

Treasurer's Financial Report: Fehlandt presented the April monthly report and the Year-to-Date financial report. End of April balance for the "5311" Checking Account is \$38,356.36 with \$3,581.64 segregated for the Reading Garden. End of April balance in the "Non-Profit 1012" Checking Account is \$16,901.19. Total funds available to the board at the end of April are \$55,257.55. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$727.90. Bills to be paid by the Town total \$543.46. Bills already paid by the Town total \$4689.03. Bills to be paid by the Friends total \$1,447.34. Motion by Fehlandt to approve payment of the bills as presented. Motion seconded by Sass. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on May 9th. The annual newsletter/dues went out in the mail first week of May. The second Coffee & Conversation held on April 27 only had five in attendance – with 2 leaving after the first 10 minutes. The plan is to try again in May and hope we can get more involved. The Annual Wine & Beer Tasting will take place Saturday, October 1, 2022. Luella has a crew of co-chairs to help her make this happen. More info to come. The Friends approved spending up to \$1000 to buy Kristin Halverson's school books for book bike giveaways and book sale.

Children's Programming Updates: The Spring Book Walk has been taken down and Deb & Steve Halverson are doing repairs on the stands before we put up a new book walk. Jessica has put together the Summer Reading Program to run June 22-August 10. We plan to offer three family movie nights this summer – 1 in each month. Flyers/posters to come!

Adult Programming Update: Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. Genealogy is still doing hybrid meetings but hopes to end hybrid in the summer. So many programs this summer – full schedule to be created soon. The Sip ‘n Swipe café is still meeting – only three in attendance but they love the class.

Grant Updates: Book Bike funding has been released and we should be on target to get the bike by the end of June. Exact book bike programming has not been determined yet but will be ready by end of June. Hope to get it in time to ride it in the 4th of July parade!

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet but no changes have been made yet. All NWLS/NWLN meeting were being held via zoom, but this week’s meeting is our first in-person.

Upcoming Events and Programs:

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand (or other locations)**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **May Art in the Library is Sue Klein**
- **June Art in the Library is student “Play” art for Playground Project**
- **Tuesday, May 24 - Town of Boulder Junction Monthly Town Board Meeting**
- **Wednesday, May 25 from 1-2 pm – Friends Coffee and Conversation**
- **Thursdays, May 26 and June 2 – Sip and Swipe Care from 10:30-noon**
- **Monday, May 30 – Library Closed for Memorial Day**
- **Tuesday, May 31 – Volunteer Appreciation Dinner at the Granary at 5 pm**
- **Wednesday, June 1 – Summer Hours Begin**
- **Tuesday, June 7 – Tuesday, August 30 – Weekly Flea Market & Used Book Sale – 8am-1pm**
- **Tuesday, June 7 from 6-8 pm – Northern Waters Genealogical Society Meeting – hybrid**
- **Wednesday, June 8 - Common Scams & Frauds Targeting Seniors at 6:30 pm**
- **Thursday, June 9 – First Outdoor Movie Night (rain date June 10)**
- **Saturday, June 18 – Playground Carnival and Concert 11am-6:30pm at BJCC**
- **June 22-August 10 – Children’s Summer Reading Program**
- **Thursday, June 30 – Northwoods Book Festival Headliner James Edward Mills at 6 pm**
- **Monday, July 4 – Library Closed for Independence Day**

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update:** Fehlandt created a plan and summary of tasks. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update:** Motion by Fehlandt to approve North Lakeland “Play” art contest for June exhibit; Kate Reichl for July exhibit; Lakeland Art League for August exhibit; David Barnhill for September exhibit; Deb Lund for October exhibit; and Carolyn Andrejat for November exhibit. Motion seconded by Sass. Motion carried.
- c. **Discussion and Possible Action –2022 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.

- d. **Discussion and Possible Action – Strategic Plan Section 1:** The board discussed changes to Section 1 of the Strategic Plan. Next month, they will discuss changes to Sections 2 and 3.
- e. **Discussion and Possible Action – Trustee Recruitment:** Fehlandt submitted her resignation from the board effective at the end of her term on June 30, 2022. The board thanked her for her 21 years of service. Laura Sass's term expires on June 30, 2022 as well. Motion by Van Grinsven to recommend to the town board to re-appoint Laura Sass to the Library Board of Trustees. Motion seconded by Murphy Blank. Motion carried.
- f. **Discussion and Possible Action – Volunteer Appreciation Party May 31st:** Discussion centered on details of decorations and food choices.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, June 9 at 4 pm both in person and on Zoom if needed.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:30 pm.

Respectfully Submitted by Cherie Sanderson on June 9, 2022