

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
July 19, 2022 – 3:00 pm

Call to Order: Murphy Blank called the meeting to order at 3:04 pm.

Roll Call of Members: Members present were Sara Fieweger, Nancy Harvey, Ellen Murphy Blank, and Mary Van Grinsven. Laura Sass was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Fieweger to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

Election of Officers: No nominations from the floor. Motion by Van Grinsven to accept the slate as presented with Ellen Murphy Blank, President; Mary Van Grinsven, Vice-President; Nancy Harvey, Treasurer; Sara Fieweger, Secretary; and Laura Sass, Member-at-Large. Motion seconded by Fieweger. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the June 14, 2022 regular meeting minutes. Motion seconded by Fieweger. Motion carried.

Treasurer's Financial Report: Harvey presented the June monthly report and the Year-to-Date financial report. End of June balance for the "5311" Checking Account is \$35,178.06 with \$3,581.64 segregated for the Reading Garden. End of June balance in the "Non-Profit 1012" Checking Account is \$16,926.19 (Harvey was not able to access this account to get the newest balance). Total funds available to the board at the end of June are \$46,023.76. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$1,977.99. Bills to be paid by the Town total \$133.46. Bills already paid by the Town total \$7,545.42. Bills to be paid by the Friends total \$1,158.84. Motion by Fieweger to approve payment of the bills as presented. Motion seconded by Van Grinsven. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on July 11th. The Annual Wine & Beer Tasting will take place Saturday, October 1, 2022. Lauren is chairing the event with a full committee. The Used Book Sale is doing very well – not as much raised as last year but still very good.

Children's Programming Updates: Summer Reading Program started June 22. We are getting good attendance despite the fact that there is no Summer Rec Program this year. The first Outdoor Family Movie Night had 19 in attendance and the second one held on July 5 had 24 in attendance. Due to equipment issues, vacation schedules and the likelihood that August 24 will have a low attendance, we have cancelled the final movie night.

Adult Programming Update: Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. Many programs being offered this summer – see schedule, website, Facebook. We have been getting lower than normal attendance at events, but patrons are grateful that we are offering so much this summer.

Grant Updates: Book bike set to arrive any day now. We have the two hotspots from the ECF grant, but they still need to be catalogued and prepared for checkout. More grants may be in the works with the LEAN partnership.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. Digital committee has not met again yet. Marketing Committee is preparing a campaign for Library Card Sign-up Month in September. Will include a survey for patrons with expired cards.

Upcoming Events and Programs:

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (or other locations)**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **July Art in the Library is Kate Reichl's Astrophotography with a reception July 21 from 6-7 pm**
- **August Art in the Library is the Lakeland Art League Exhibit**
- **Tuesday, June 7 – Tuesday, August 30 – Weekly Flea Market & Used Book Sale – 8am-1pm**
- **June 22-August 10 – Children's Summer Reading Program**
- **Thursday, July 21 – Astro-Photographer (Northern Lights and Milky Way photography), Kate Reichl at 7 pm in the Boulder Lake Room**
- **Tuesday, July 26 – Town of Boulder Junction Monthly Town Board Meeting at 6:30 pm**
- **Thursday, August 4 – Author Roger Simpson at 7 pm in the Boulder Lake Room**
- **Thursday, August 11 - Northwoods Book Festival presentation with Melissa Faliveno at 6 pm at the Boulder Junction Community Center**
- **Friday, August 12 - Art Reception for Lakeland Art League August exhibit - 4-5:30 in the library**
- **August 12-14 – Musky Jamboree Weekend**
- **Thursday, August 18 – Storyteller and Historian, Joe McHugh at 7 pm in Boulder Lake Room**
- **Tuesday, August 23 – Town of Boulder Junction Monthly Town Board Meeting at 6:30 pm**
- **Monday, September 5 – Closed for Labor Day**
- **Saturday, September 10 – Colorama Arts & Craft Fair with Book Sale**
- **Thursday, August 4 – Author Roger Simpson at 7 pm in the Boulder Lake Room**
- **Thursday, August 11 - Northwoods Book Festival presentation with Melissa Faliveno at 6 pm at the Boulder Junction Community Center**
- **Friday, August 12 - Art Reception for Lakeland Art League August exhibit - 4-5:30 in the library**

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UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- Discussion and Possible Action – Reading Garden Update – garden maintenance plan:** Discussion about who could help with garden maintenance and when it could get done. The board agreed to organize a group to weed and mulch on Saturday, July 23 at 8 am. No action taken.
- Discussion and Possible Action – Art in the Library Update – Approve September and Nov/Dec Exhibits:** September's exhibit was approved last month. Motion by Harvey to approve Mike Crowley artwork for the Nov/Dec exhibit. Motion seconded by Fieweger. Motion carried. (Sanderson later realized that we had already approved another artist for November and that the Crowley exhibit would only be in December).
- Discussion and Possible Action –2022 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- Discussion and Possible Action – Approve Mobile Hotspot Policy, Mobile Hotspot Lending Agreement, and Revised Circulation Policy:** Motion by Van Grinsven to approve the Mobile Hotspot Policy, Mobile Hotspot Lending Agreement, and Revised Circulation Policy. Motion seconded by Fieweger. Motion carried.
- Discussion and Possible Action – Overview of Strategic Plan Thus Far:** Since Harvey is a new board member, there was a discussion of the Strategic Plan review process and where we are in that process. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- Discussion and Possible Action – Review Copies/Fines Balance Held by Town:** Balance in the town-held account was presented by Sanderson and reviewed. No action taken.
- Discussion and Possible Action – Discuss Book Bike Plan:** Sanderson explained how she plans to use the book bike when it arrives and where it will be stored. No action taken.
- Discussion and Possible Action – Approve Logo Design:** The board commissioned Helen Bryner of cre'ate company in Sayner to design a logo for the library. A work group consisting of Sanderson, Murphy Blank and Van Grinsven narrowed down the choices and presented their pick for the logo. Motion by Van Grinsven to accept the logo as presented and pay Bryner (who gave us a non-profit discount). Motion seconded by Harvey. Motion carried.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, August 11 at 3 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 4:37 pm.

Respectfully Submitted by Cherie Sanderson on August 5, 2022