

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
September 15, 2022 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4:07 pm.

Roll Call of Members: Members present were Nancy Harvey, Ellen Murphy Blank, and Mary Van Grinsven. Laura Sass joined the meeting via Zoom. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Harvey to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Van Grinsven. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the August 11, 2022 regular meeting minutes. Motion seconded by Harvey. Motion carried.

Treasurer's Financial Report: Harvey presented the August monthly report and the Year-to-Date financial report. End of August balance for the "5311" Checking Account is \$28,808.76 with \$3,581.64 segregated for the Reading Garden. End of August balance in the "Non-Profit 1012" Checking Account is \$17,001.19. Total funds available to the board at the end of August are \$45,559.95. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$836.25. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$6,752.91. Bills to be paid by the Friends total \$4,341.02. Motion by Van Grinsven to approve payment of the bills as presented including the Marco bill when it arrives. Motion seconded by Harvey. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on Monday, September 12 at 1:30 pm. The Annual Wine & Beer Tasting will take place Saturday, October 1, 2022 and plans are in full swing! The book sale at the Colorama Arts & Craft Fair on Saturday, September 10 had to be cancelled due to weather.

Children's Programming Updates: Nothing planned or in the works right now.

Adult Programming Update: Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. I added a September 22 Peshtigo Fire program in conjunction with Northern Waters Genealogical Society. I am looking into other programs for fall and winter.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. Digital committee met August 10.

Recommendation will be made to subscribe to Hoopla now that we discontinued Gale Courses and Ancestry will be discontinued when their current subscriptions expire. We are looking at Hoopla or Kanopy, but no decisions made yet.

Upcoming Events and Programs:

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **September Art in the Library is Melinda Schnell's Watercolor Students**
- **Thursday, September 22 – Peshtigo Fire Presentation at 6 pm**
- **Saturday, September 24 – Jessica's Going Away Open House 11am to 1 pm**
- **Tuesday, September 27 – Elder Benefit Specialist Drop-In Session 10 am to 12 pm**
- **Tuesday, September 27 – Town of Boulder Junction Regular Board Meeting at 6:30 pm**
- **October Art in the Library is artist, Deb Lund**
- **Saturday, October 1 – Annual Wine & Beer Tasting from 5-8 pm**
- **Tuesday, October 4 – Northern Waters Genealogical Society Meeting at 2 pm**

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update – Little Free Library:** Motion by Sass to accept the donation of a Little Free Library from the Friends of the Library. Motion seconded by Harvey. Discussion centered around where it will be installed with that decision to be made at a later date. The Friends are buying the Little Free Library from Deb Halverson. Motion carried.
- b. **Discussion and Possible Action – Art in the Library Update:** Sanderson gave an update of upcoming exhibits. No action taken.
- c. **Discussion and Possible Action –2022 Operations Calendar Monthly Review:** Current items were reviewed. Items to be added to the calendar are doing a spring training for volunteers regarding our Collection Development Policy and book challenges. No action taken.
- d. **Discussion and Possible Action – Fiscal Year 2023 Budget:** The board will be holding a special meeting on September 21 at 3 pm to discuss the FY 2023 budget. No action taken.
- e. **Discussion and Possible Action – Strategic Plan Sections 4 & 5:** No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Library Applicants/Interview Process:** Murphy Blank, Van Grinsven and Sanderson are reviewing applications as they come in and will be scheduling interviews. No action taken.
- b. **Discussion and Possible Action – Approve Library Assistant Going Away Plans/Gifts:** Sanderson has a Going Away Open House planned for Fritz on Saturday, September 24 from

11-1 which is her last day. Motion by Harvey to spend up to \$175 on going away gifts. Motion seconded by Sass. Motion carried.

- c. **Discussion and Possible Action – Review Library Behavior During an Epidemic Policy and Privacy Policy:** Tabled until October. No action taken.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, October 20 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:47 pm.

Respectfully Submitted by Cherie Sanderson on October 13, 2022