

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
October 20, 2022 – 4:00 pm

Call to Order: Murphy Blank called the meeting to order at 4:00 pm.

Roll Call of Members: Members present were Nancy Harvey, Ellen Murphy Blank, Laura Sass, and Mary Van Grinsven. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: Kate Frisk, a student at Chippewa Valley Technical College, attended the meeting.

Agenda Approval: Motion by Van Grinsven to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Harvey. Motion carried.

Minutes Approval: Motion by Harvey to approve the September 15, 2022 regular meeting minutes and September 21, 2022 special meeting minutes. Motion seconded by Van Grinsven. Motion carried.

Treasurer's Financial Report: Harvey presented the September monthly report and the Year-to-Date financial report. End of September balance for the "5311" Checking Account is \$24,903.72 with \$3,581.64 segregated for the Reading Garden. End of September balance in the "Non-Profit 1012" Checking Account is \$17,026.19. Total funds available to the board at the end of September are \$41,062.20. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$775.10. Bills to be paid by the Town total \$1,312.59. Bills already paid by the Town total \$5,455.72. Bills to be paid by the Friends total \$1,736.10. Motion by Van Grinsven to approve payment of the bills as presented. Motion seconded by Sass. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Annual Wine & Beer Tasting was a tremendous success netting a little over \$11,000!! The next meeting of the Friends will be held on Monday, November 14 at 1:30 pm. Cookie Walk event planning is underway and we will be requesting baked goods soon.

Children's Programming Updates: Nothing planned or in the works right now.

Adult Programming Update: Books clubs, Knitting, Mah Jongg, and Northern Waters Genealogy continue to meet. No new programming scheduled at this point but several being considered. Instead of bringing back Sip and Swipe café, I will be having open tech hours once per week for troubleshooting walk-in help. Will not start this until later in November when Sue is trained.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. No new updates.

Upcoming Events and Programs:

- **Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm**
- **Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)**
- **Mah Jongg – every Monday 1-4 pm in the library**
- **Knitting Club – first and third Wednesday 10 am to Noon in the Nordlof Conference Room**
- **October Art in the Library is artist, Deb Lund**
- **November Art in the Library is artist, Carolyn Andrejat**
- **Tuesday, October 25 – Town of Boulder Junction Regular Board Meeting at 6:30 pm**
- **Tuesday, November 1 – Northern Waters Genealogical Society Meeting at 2 pm**
- **Tuesday, November 1 – Boulder Junction Music Collective at 4 pm**
- **Thursday, November 10 – Town of Boulder Junction Budget Hearing and Meeting of the Electors at 6 pm**
- **Monday, November 14 – Friends of the Library Meeting at 1:30 pm**
- **Thursday, November 24 – Closed for Thanksgiving**
- **Friday, November 25 – Friends of the Library Annual Cookie Walk at 5 pm (*changed to 4 pm*)**

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update – Little Free Library Installation Plan:** Little Free Library installation will be tabled until spring. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update – 2023 Openings:** Sanderson gave an update of upcoming exhibits. Sanderson will contact NLS about a youth exhibit in April. No action taken.
- c. **Discussion and Possible Action –2022 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- d. **Discussion and Possible Action – Calendar Year 2023 Budget:** Motion by Sass to approve the library’s 2023 Budget. Motion seconded by Van Grinsven. Motion carried.
- e. **Discussion and Possible Action – Review Library Behavior During Epidemic Policy and Privacy Policy:** Sanderson presented revisions to both policies. Motion by Harvey to approve the revised Library Behavior During an Epidemic Policy. Motion seconded by Van Grinsven. Motion carried. Motion by Sass to approve the revised Privacy Policy. Motion seconded by Van Grinsven. Motion carried.
- f. **Discussion and Possible Action – Strategic Plan Sections 4 & 5:** Section 4 and part of Section 5 were reviewed. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, November 17 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 6:05 pm.

Respectfully Submitted by Cherie Sanderson on November 7, 2022