

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
July 13, 2023 – 4 pm

Call to Order: Murphy Blank called the meeting to order at 4:02 pm.

Roll Call of Members: Members present were Ellen Murphy Blank, Lanette Nelson, Laura Sass and Mary Van Grinsven. Nancy Harvey was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None present.

Agenda Approval: Motion by Van Grinsven to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Nelson. Motion carried.

Election of Officers: Motion by Van Grinsven to approve the slate of officers as presented: Murphy Blank, President; Van Grinsven, Vice-President; Harvey, Treasurer; Sass, Secretary; and Nelson, Member-at-Large. Motion seconded by Nelson. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the June 8, 2023 regular meeting minutes. Motion seconded by Murphy Blank. Motion carried.

Treasurer's Financial Report: Harvey presented the June monthly reports and the Year-to-Date financial report (via email before the meeting). End of June balance for the "5311" Checking Account is \$41,344.19 with \$3,371.94 segregated for the Reading Garden. End of June balance in the "Non-Profit 1012" Checking Account is \$17,294.48. Total funds available to the board at the end of June are \$56,379.40. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$398.88. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$4,912.09. Bills to be paid by the Friends total \$1,926.18. Motion by Sass to approve payment of the bills as presented with the Marco bill to be paid when it arrives. Motion seconded by Van Grinsven. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends of the Library met on Wednesday, July 12 at 8:30 am in the Reading Room. The Wine & Beer Tasting event is being re-branded as a "Taste of Boulder Junction" event which means tastes/samples of food and drink from local restaurants and stores. There will still be the usual basket raffle and silent auction too. Tickets sales will be limited to 100 at \$30 per ticket. The Used Book Sale is doing well but is down from last year.

Children's Programming Updates: Weekly Children's Reading Program is going well. Attendance varies each week, but the kids participating in the reading challenge are turning in their logs and reading a LOT! First movie night had low attendance – hoping for bigger turnout this month. Little Free Library is up at the park but needs signage. Book Walk will hopefully be installed this weekend. Book Bike has only made it to two Music on Main events so far but gave away over 30 children's books already.

Adult Programming Update: Books Clubs, Knitting, Mah Jongg, Music Collective, and Northern Waters Genealogy meet regularly. The Summer Passport program and "Check Out Wisconsin State Parks at Your Library" program are both up and running. We've handed out and stamped a lot of passports already! Only had one state park pass go out so far. There are a lot of summer programs, and more being added later in August, September, and October.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. Nothing new to report.

Friends of the Library Wish List Update: Name tags are still on hold because he is too busy right now. After things slow down, we need to revisit our Wish List and start to compile new needs.

Upcoming Events and Programs:

- July Art in the Library is Polly Sievert
- August Art in the Library will be Deb Lund
- September/October Art in the Library will be Mark Schermeister
- Used Book Sale every Tuesday from 8am to 1pm now through August 29
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Collective – 2nd Tuesday of the month at 6 pm
- Wednesdays through August 9 – Children's Summer Reading Program 10:30-11:30am
- Wednesdays from through August 9 – Music on Main with Book Bike Visits 7-9pm
- Thursday, July 13 – Paddling with Thoreau with Mary Anne Smrz at 7 pm
- Monday, July 17 – Naturalist and Author, Emily Stone at 7pm
- Tuesday, July 25 – Town of Boulder Junction Regular Board Meeting at 6:30pm
- Tuesday, July 25 – Outdoor Family Movie Night at dusk (rain date July 27)
- Monday, July 31 – Author Jeff Nania at 7pm
- Thursday, August 3 – Author and Conservationist, Joe Hovel at 7pm
- Thursday, August 10 – John Bates and Mary Burns at 7pm
- Tuesday, August 15 – Outdoor Family Movie night at dusk (rain date August 17)
- Monday, August 21 – Author Nick Vander Puy at 7pm

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update – Garden Maintenance and Little Free Library** – Cindy Beckerleg and Ken Middleton cannot do garden cleanup. Murphy Blank also approached another local gardener who also declined. Suggestion to contact Theresa at Winkler's. The Little Free Library has been installed at the playground

with many thanks to the Halverson's and Henry Royer. Sanderson has applied for LFL registration and signage.

b. Discussion and Possible Action – Art in the Library Update – Approve 2024/2025

Exhibits. Motion by Sass to approve Polly Sievert for January 2024, Lakes of the Lake Quilt Club for June 2024, Mindy Schnell/Barbara Sironen for July 2024, Chuck Ahlborn for August 2024, Phyllis Schuit for September 2024 and Polly Sievert for August 2025. Motion seconded by Nelson. Motion carried.

c. Discussion and Possible Action –2023 Operations Calendar Monthly Review: Current items were reviewed. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Discussion and Possible Action – Library Fund Balance Held by Town and Audit Update:

Sanderson shared both the Fund Balance report and the town audit. No action taken.

b. Discussion and Possible Action – Financial Planning for Director Succession - Town Strategic

Plan: The EDC Strategic Plan workgroup is collecting “chapters” from every town committee, board and organization to include in the town’s final Strategic Plan. Director succession planning is already included in the library’s Strategic Plan which was finalized in 2022. No action taken.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, August 10 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:27 pm.

Respectfully Submitted by Cherie Sanderson on August 7, 2023