

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
June 8, 2023 – 4 pm

Call to Order: Murphy Blank called the meeting to order at 4:00 pm.

Roll Call of Members: Members present were Nancy Harvey, Ellen Murphy Blank, Laura Sass and Mary Van Grinsven. Sara Fieweger was absent with notice. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None present.

Agenda Approval: Motion by Sass to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Harvey. Motion carried.

Minutes Approval: Motion by Harvey to approve the May 9, 2023 regular meeting minutes. Motion seconded by Sass. Motion carried.

Treasurer's Financial Report: Harvey presented the May monthly reports and the Year-to-Date financial report. End of May balance for the "5311" Checking Account is \$41,449.53 with \$3,371.94 segregated for the Reading Garden. End of May balance in the "Non-Profit 1012" Checking Account is \$17,251.19. Total funds available to the board at the end of May are \$58,564.52. Murphy Blank accepted the reports to be placed on file for audit. Starting June 5, 2023, the Non-Profit Checking Account will turn into a Money Market Account and will earn interest.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$2,632.52. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$6,743.46. Bills to be paid by the Friends total \$3,457.62. Motion by Sass to approve payment of the bills as presented with the Marco bill to be paid when it arrives. Motion seconded by Harvey. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The next meeting of the Friends is Wednesday, July 12 at 8:30 am in the Reading Room. The Used Book Sale started this week. They have a LOT of inventory, with more coming daily. They have the tablet/square all set to receive credit card payments.

Children's Programming Updates: Book walk installation date is still TBD but hopefully soon. Kate has the summer schedule finalized with a few tweaks and processes to finalize. She will also be helping me with summer family movie nights. She will also be helping me with the Book Bike visits but I will need helpers some nights when she is over her weekly hours.

Adult Programming Update: Books Clubs, Knitting, Mah Jongg and Northern Waters Genealogy continue to meet. Music Collective is going to meet all summer. The NWLN Summer Passport program and “Check Out Wisconsin State Parks at Your Library” program are both up and running. We’ve handed out and stamped a lot of passports already! Only had one state park pass go out so far. Most summer programs are booked but may be adding some in August.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. Nothing new to report.

Friends of the Library Wish List Update: We have purchased the chair pads and they are very nice. We purchased the popcorn maker and Sue has been making popcorn on Thursdays. I need to publicize this more so the word gets out. My new blinds are installed, and they are awesome. Name tags are on hold because he is too busy right now.

Upcoming Events and Programs:

- June Art in the Library is David Barnhill
- July Art in the Library will be Polly Sievert
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm in the Boulder Lake Room
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm (except moved to July 6 in July due to the holiday)
- Children’s Summer Reading Program – Wednesdays 10:30-11:30am June 21 – August 9
- Book Bike at Music on Main – Wednesdays from June 14-August 9
- Boulder Junction Music Collective – 2nd Tuesday of the month at 4 pm
- Thursday, June 8 – Artist’s Reception from 6-8pm in the library
- Tuesday, June 20 – Storyteller, Writer, and Radio Journalist Joe McHugh at 7pm
- Monday, June 26 – Author Jeff Wilson at 7pm
- Tuesday, June 27 – Town of Boulder Junction regular monthly meeting at 6:30 pm
- Tuesday, June 27 – Outdoor Movie Night at dusk
- Tuesday, July 11 – Artist’s Reception from 6-8pm
- Wednesday, July 12 – Special Meeting of the Electors at 6pm?
- Thursday, July 13 – Library Board of Trustees Meeting at 4 pm
- Thursday, July 13 – Author Mary Anne Smrz at 7pm
- Monday, July 17 – Author and Naturalist Emily Stone at 7pm
- Tuesday, July 25 – Outdoor Movie Night at dusk
- Monday, July 31 – Author Jeff Nania at 7pm

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update – Garden Maintenance and Little Free Library** – Motion by Van Grinsven to ask Cindy Beckerleg and Ken Middleton to do a garden cleanup. Motion seconded by Sass. Motion carried. Van Grinsven will contact Cindy and Ken. The Little Free Library will be installed after the town board meeting. No action taken.

- b. Discussion and Possible Action – Art in the Library Update – Approve Changes.** Motion by Van Grinsven to approve Mark Schermeister for the September/October 2023 exhibit. Motion seconded by Harvey. Motion carried.
- c. Discussion and Possible Action –2023 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- d. Discussion and Possible Action – Recap on Volunteer Training and Appreciation Event:** The board discussed how the training event and appreciation event went and ways to improve for next year. No action taken.
- e. Discussion and Possible Action – Update on School Liaison Trustee Appointment:** Superintendent Jelinski sent Dennis Reuss a letter appointing Lanette Nelson as the new school liaison to replace Sara Fieweger on the board. Reuss acknowledged that he has received this letter and Nelson will be appointed effective July 1, 2023.No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Discussion and Possible Action – Prepare Slate of Officers for July Election:** Discussion of which positions each board member is interested in. Elections take place at July meeting. No action taken.
- b. Discussion and Possible Action – Budget Amendments/Revisions:** Sass made a motion to approve the 2023 budget amendment for an increase in wages for the Library Assistant and adding the Children’s Program Assistant back into the budget which then raised the total budget needs for 2023 (effective April 2023). Motion seconded by Van Grinsven. Motion carried.

Set Date and Time for Next Meeting: The next regular meeting will be held on Thursday, July 13 at 4 pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:08 pm.

Respectfully Submitted by Cherie Sanderson on July 6, 2023