

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
October 19, 2023 – 6 pm

Call to Order: Murphy Blank called the meeting to order at 6:00 pm.

Roll Call of Members: Members present were Nancy Harvey, Ellen Murphy Blank, Lanette Nelson, Laura Sass, and Mary Van Grinsven. Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Recognition of Visitors/Comments: None present.

Agenda Approval: Motion by Van Grinsven to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Harvey. Motion carried.

Minutes Approval: Motion by Van Grinsven to approve the September 14, 2023 regular meeting minutes. Motion seconded by Harvey. Motion carried.

Treasurer's Financial Report: Harvey presented the September monthly reports and the Year-to-Date financial report. End of September balance for the "5311" Checking Account is \$30,678.06 with \$3,371.94 segregated for the Reading Garden. End of September balance in the "Non-Profit 1012" Checking Account is \$17,522.90. Total funds available to the board at the end of September are \$48,061.67. Murphy Blank accepted the reports to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$706.36. Bills to be paid by the Town total \$0. Bills already paid by the Town total \$5,732.39. Bills to be paid by the Friends total \$3,540.95. Motion by Sass to approve payment of the bills as presented. Motion seconded by Nelson. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends "Taste of Boulder Junction" event was a tremendous success and a fun evening. Numbers are still being crunched but they raised over \$10,000. The Cookie Walk is planned for Friday, November 24 and volunteers will be needed along with bakers.

Children's Programming Updates: The Children's Afterschool Reading Program will kick off at NLS starting Monday, November 6. Kate will facilitate the program weekly from 3:30-5:15pm. The Interactive Halloween Book Walk was a fun event and we had 23 kids and 31 adults. We hope to do it again next year and aim for an even bigger turnout! Saturday, October 28 is downtown trick or treating with the Book Bike – thank you Mary and Kate for handling this while I am out of town.

Adult Programming Update: The “Check Out Wisconsin State Parks at Your Library” program goes until the end of the year. On October 17, we held a Smartphone Photography class which was full with several on the wait list. I’m working with Darcy Sage to do a felting class in early November – or possibly wait until later in January. We have Elder Benefit Specialist open hours on November 2nd. And Tabletop Board Game nights resume in November. More programming will be added in the winter to help our community beat the winter blues.

NWLS/NWLN Updates: NWLN/NWLS sub committees continue to meet. Nothing new to report.

Friends of the Library Wish List Update: We bought 12 more seat cushions. I would still like to buy our own movie screen, a new Christmas tree, work room faucet, and a new vacuum but have not had time to work on these purchases. Christmas tree is first priority.

Upcoming Events and Programs:

- September/October Art in the Library is Mark Schermeister
- November Art in the Library will be the Lakeland Art League
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Chat ‘n Craft – every first and third Wednesday from 10am to Noon
- Northern Waters Genealogical Society - 1st Tuesday of the month at 2 pm
- Boulder Junction Music Collective – 2nd Tuesday of the month at 4 pm
- Tabletop Board Game Nights – 1st and 3rd Thursdays from 5-7pm starting November 2
- Cherie out of town on vacation from October 21-28
- Tuesday, October 24 – Town of Boulder Junction Regular Monthly meeting at 6:30pm
- Saturday, October 28 – In-Town Trick or Treating from 2-4pm
- Thursday, November 2 – Elder Benefit Specialist Drop In Session from 1-3pm
- Wednesday, November 8 – Friends of the Library Meeting at 8:30am
- Thursday, November 9 – Library Board of Trustees Meeting at 4pm
- Thursday, November 16 – Town of Boulder Junction Budget Hearing and Meeting of the Electors at 6pm
- Saturday, November 18 – Artists’ Reception from 12-2pm
- Thursday, November 23 – Closed for Thanksgiving
- Tuesday, November 28 – Town of Boulder Junction Regular Monthly meeting at 6:30pm

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update:** No new updates. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update:** No new updates. No action taken.
- c. **Discussion and Possible Action – 2023 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- d. **Discussion and Possible Action – Town Strategic Plan Library Chapter:** Motion by Sass to approve the final draft presented by Sanderson. Motion seconded by Harvey. Motion carried.

- e. **Discussion and Possible Action – 2024 Budget:** Sanderson was told that the town will be giving us the increase we requested. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Review Policies: Challenged Materials, Collection Development, and State of Concern Form:** Sanderson presented suggested changes and reformatting. More feedback is needed from board members. Sanderson will incorporate some suggestions and bring new drafts to the November board meeting. No action taken.
- b. **Discussion and Possible Action – Director and Board Goal(s): Operations Calendars for Staff and Young Adult Programming:** No action taken.

Set Date and Time for Next Meeting: The next regular meeting will be held on Tuesday, November 7 at 4pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 7:17 pm.

Respectfully Submitted by Cherie Sanderson on October 31, 2023