

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
April 10, 2025 – 5pm

Call to Order: Murphy Blank called the meeting to order at 5:00 pm.

Roll Call of Members: Members present were Dennis Aukstik, Ellen Murphy Blank, Lanette Nelson and Laura Sass. Nancy Harvey was absent with notice.

Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Children's Program Assistant/Library Assistant, Kate Frisk, was also present.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Aukstik to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Nelson. Motion carried.

Minutes Approval: Motion by Aukstik to approve the March 13, 2025 regular meeting minutes with a change to roll call. Motion seconded by Nelson. Motion carried.

Treasurer's Financial Report: Harvey was out of town so there was no report.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$887.61. Bills to be paid by the Town total \$152.95. Bills already paid by the Town total \$6219.67. Bills to be paid by the Friends total \$1152.13. Motion by Sass to approve payment of the bills as presented with payment to Marco when the statement is received. Motion seconded by Aukstik. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The next Friends meeting will be Wednesday, May 7 at 8:30am (one week earlier than usual). They will be updating their by-laws at this meeting. They have also begun the process of ordering more history books.

Children's Programming Updates: Due to an initial low sign up, the spring Lighted Schoolhouse session is delayed until April 14th. Kate will be at the Lion's Bunny Brunch on Saturday April 12th with an Easter Peeps gingerbread house and a popup chick in an egg paper craft. Earth Fair preparations are still underway. In conjunction with Earth Fair, we will resume the book walk with *Compost Stew* by Mary McKenna Siddals. For summer programming, three presenters are scheduled for the regular Wednesday events as well as a special science presentation the last Friday.

Adult Programming Updates: While we have had light participation in Tuesday Tech Time, we are going to keep going with it. May classes are planned for digital services training. See list below for programs added.

NWLS/NWLN Updates: Jackee Johnson's position is on a hiring freeze due to the uncertainty of IMLS funding. More about IMLS funding will be covered on the agenda item under New Business.

Upcoming Events and Programs:

- April Art in the Library will be the students at North Lakeland
- May Art in the Library has not been filled
- Tuesday Tech Time – every Tuesday from 2-4pm
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Chat 'n Craft Club – every first and third Wednesday from 10am to Noon
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Gathering – 2nd Tuesday of the month at 5 pm
- Meditation Sessions – 2nd and 4th Wednesdays at 10:30am
- Saturday, April 12 – Lions Easter Bunny Brunch with Library Crafts at 9:30am
- Tuesday, April 15 – Town of Boulder Junction Annual Meeting at 6:00pm (library closing at 6pm)
- Saturday, April 26 – 2nd Annual Earth Fair from 11am to 1pm
- Tuesday, May 6 – Intro to Libby Class from 1-2pm
- Wednesday, May 7 – Friends of the Library Meeting at 8:30am
- Wednesday, May 7 – Vertical Gardening Live/Webinar at 6:30pm
- Tuesday, May 13 – Intro to Kanopy Class from 1-2pm
- Wednesday, May 14 – Felt Dryer Ball Workshop from 10am to Noon
- Monday, May 19 – ADRC Memory Check from 10am to 12pm
- Tuesday, May 20 – Intro to Transparent Languages Class from 1-2pm
- Tuesday, May 20 – Volunteer Appreciation Party at 5pm
- Wednesday, May 21 – Volunteer Training Meeting at 1:30pm
- Thursday, May 22 – OurStory History program with Matt Christoff at 7pm
- Monday, May 26 – Closed for Memorial Day
- Tuesday, May 27 – Tips to Tackle Technology Class from 1-2pm
- Monday, June 2 – Summer Hours Start

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update – Start Date, Fundraising, and Volunteer Plans:** Discussion ensued about the NLDC garden renovation dates and the need for a fence to keep deer out. Also discussed fundraising, signage, and calling diggers hotline. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update – Upcoming Openings:** May, November, and December are still open. No action taken.

- c. **Discussion and Possible Action –2025 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- d. **Discussion and Possible Action – Director Goals – Q1 Programming Tracking:** Discussed what kind of tracking and record keeping the board would like to see. Kate will work on modifying the monthly report she creates. No action taken.
- e. **Discussion and Possible Action – Library of Things Policy, Lending Agreement & Waiver:** Motion by Murphy Blank to approve the Library of Things Policy as presented. Motion seconded by Sass. Motion carried. Motion by Sass to approve the Lending Agreement & Waiver as presented. Motion seconded by Aukstik. Motion carried.
- f. **Discussion and Possible Action – Trustee Term Renewals and Appointment to Fill Upcoming Vacancy:** Update on upcoming trustee term expirations and upcoming vacancy on the board. Would be ideal to recommend the appointment of a candidate to fill Murphy Blank's term at the May 8th board meeting. No action taken.
- g. **Discussion and Possible Action – NWLS Collection Development Grant Agreement and WLA Grant Agreement:** Motion by Aukstik to approve the Collection Development and WLA Grant Agreements. Motion seconded by Nelson. Motion carried.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – IMLS Funding Updates and Advocacy Requests:** Discussion of the IMLS shutdown/funding cut situation and ways we can advocate to have this decision reversed. Sanderson will be sharing ways our patrons and community can help advocate for libraries. This info will be on our website and Facebook page. No action taken.
- b. **Discussion and Possible Action – Behavior Policy Review:** Motion by Murphy Blank to **renew** the policy with no changes. Motion seconded by Aukstik. Motion carried.
- c. **Discussion and Possible Action – NWLN Compliance Agreement:** Motion by Sass to approve the 2025 NWLN Compliance Agreement. Motion seconded by Nelson. Motion carried.

Set Date and Time for the Next Meeting: The next regular meeting date will be held on Thursday, May 8 at 5pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 6:20 pm.

Respectfully Submitted by Cherie Sanderson on May 2, 2025