

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
March 13, 2025 – 4pm

Call to Order: Murphy Blank called the meeting to order at 4:00 pm.

Roll Call of Members: Members present were Dennis Aukstik, Ellen Murphy Blank, and Nancy Harvey. Lanette Nelson and Laura Sass were absent with notice.

Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Children's Program Assistant/Library Assistant, Kate Frisk, was also present.

Recognition of Visitors/Comments: None.

Agenda Approval: Motion by Aukstik to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Harvey. Motion carried.

Minutes Approval: Motion by Aukstik to approve the February 13, 2025 regular meeting minutes. Motion seconded by Murphy Blank. Motion carried.

Treasurer's Financial Report: Harvey presented the February Treasurer's Report. The balance in the "5311" checking account at the end of February was \$34,584.57. The balance in the "1012" account at the end of February was \$18,381.47. The balance in Reading Garden designated funds at the end of February was \$3,371.94. Total funds held by the board at the end of February is \$52,966.04. Murphy Blank accepted the report to be placed on file for audit. Harvey also reported on the Certificate of Deposit that was purchased after approval at last month's meeting.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$988.03. Bills to be paid by the Town total \$102.45. Bills already paid by the Town total \$7,030.79. Bills to be paid by the Friends total \$641.53. Motion by Aukstik to approve payment of the bills as presented with payment to Marco when the statement is received. Motion seconded by Harvey. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Friends met on March 12. Lauren is still looking for a Cookie Walk Chairperson. The Friends of the Library annual newsletter/dues mailing went out this week. The next Friends meeting will be Wednesday, May 7 at 8:30am.

Children's Programming Updates: The winter Lighted Schoolhouse session ended 3/10/25 with a handout of 6 books to the students (several were absent from the last day). Spring session will start on March 31st, no final count available as of now. We may try a slightly new format by reading one picture book and then a section

from a chosen chapter book. Updates on summer programming include Northwoods Wildlife Rescue in June as well as an August science show booked with Manitowish Waters (and Presque Isle?) to be held at the Discovery Center. Kate is also in discussion with North Lakeland about involving the school in summer programming - talks include the school providing 9 students with the opportunity to go from North Lakeland programming to the library's summer programming as well as possible monthly programs held at the school. A new drop-in craft program will start in spring: families will be welcome to come in and create a designated craft and hang it on the "Christmas" tree. Families will then be able to pick up their craft to take home once the next drop-in is available. The Lion's Bunny Brunch and Earth Fair are still being coordinated.

Adult Programming Updates: Winter Wellness programs went well and are done. We have had some participation in Tuesday Tech Time. May classes will be planned for digital services training. See list below for programs added.

NWLS/NWLN Updates: Jackee Johnson's position still has not been posted and no updates why. The next NWLN and Directors Meeting will be March 19, but I will be out of town. Hoping to get an update when I get back.

Upcoming Events and Programs:

- March Art in the Library is the Photography 101 Class Students
- April Art in the Library will be the students at North Lakeland
- Tuesday Tech Time – every Tuesday from 2-4pm
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Chat 'n Craft Club – every first and third Wednesday from 10am to Noon
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Gathering – 2nd Tuesday of the month at 5 pm
- Meditation Sessions – 2nd and 4th Wednesdays at 10:30am
- Saturday, March 15 – Artists' Reception from 12:30-2pm
- Tuesday, March 25 – Town of Boulder Junction Board Meeting at 6:30pm
- Wednesday, April 2 – Containers Gardens for Sun & Shade Live/Webinar at 6:30pm
- Thursday, April 10 - Library Board of Trustees Meeting at 5pm
- Saturday, April 12 – Lions Easter Bunny Brunch with Library Crafts at 9:30am
- Tuesday, April 15 – Town of Boulder Junction Annual Meeting at 6:00pm
- Saturday, April 26 – 2nd Annual Earth Fair from 11am to 1pm
- Wednesday, May 7 – Vertical Gardening Live/Webinar at 6:30pm
- Wednesday, May 14 – Felt Dryer Ball Workshop from 10am to Noon

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Reading Garden Update** – Update from Ellen about the NLDC garden plan and tentative planting dates. No action taken.
- b. **Discussion and Possible Action – Art in the Library Update** – No update. No action taken.
- c. **Discussion and Possible Action – 2025 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.

- d. **Discussion and Possible Action – Director Goals – Cross Training Duties/Timelines:** No action taken.
- e. **Discussion and Possible Action –Board Goals – Reading Garden Fundraising and Volunteer Plan.** Tabled until April meeting. No action taken.
- f. **Discussion and Possible Action – Social Media Policy:** Motion by Aukstik to approve the revised Social Media Policy as presented by Sanderson. Motion seconded by Harvey. Motion carried.
- g. **Discussion and Possible Action – Library of Things Policy, Lending Agreement & Waiver:** Discussion ensued. Tabled until next meeting. No action taken.
- h. **Discussion and Possible Action – Trustee Term Renewals and Upcoming Vacancy:** Update on upcoming trustee term expirations and upcoming vacancy on the board. No action taken.
- i. **Discussion and Possible Action – Volunteer Appreciation Party:** Sanderson updated the board that the Volunteer Appreciation Party is all set for Tuesday, May 20 at Aqualand Ale House. No action taken.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. **Discussion and Possible Action – Annual Report to submit to the Town for Electors Annual Meeting in April:** Sanderson updated the board on the plans for the annual report. No action taken.
- b. **Discussion and Possible Action – NWLS Collection Development Grant Agreement and WLA Grant Agreement:** Documents have not been sent to Directors yet. Tabled to April meeting. No action taken.
- c. **Discussion and Possible Action – Add Aukstik to the Bank Signature Card:** Motion by Murphy Blank to add Dennis Aukstik to the signature card for the Board of Trustees bank account. Motion seconded by Harvey. Motion carried with Aukstik abstaining.

Set Date and Time for the Next Meeting: The next regular meeting date will be held on Thursday, April 10 at 5pm.

Adjourn: Murphy Blank adjourned the meeting by consent at 5:36 pm.

Respectfully Submitted by Cherie Sanderson on April 7, 2025

Approved by Board of Trustees April 10, 2025