

Boulder Junction Public Library Board of Trustees
Minutes of the Regular Board Meeting
June 12, 2025 – 4:00 pm

Call to Order: Vice-President Laura Sass called the meeting to order at 4:01 pm.

Roll Call of Members: Members present were Dennis Aukstik, Nancy Harvey, Lanette Nelson and Laura Sass.

Library Director, Cherie Sanderson, was also present and kept the minutes of the meeting.

Children's Program Assistant/Library Assistant, Kate Frisk, was also present.

Recognition of Visitors/Comments: Herman Peterson was present as a guest and candidate for the Board of Trustees vacancy.

Agenda Approval: Motion by Aukstik to approve the agenda as presented with the Chair's discretion to move the order of items on the agenda. Motion seconded by Harvey. Motion carried.

Appoint Interim President: Motion by Aukstik to appoint Sass as Interim President until officers are elected at the July board meeting. Motion seconded by Harvey. Motion carried.

Minutes Approval: Motion by Aukstik to approve the May 8, 2025 regular meeting minutes. Motion seconded by Harvey. Motion carried.

Treasurer's Financial Report: Harvey presented the May Treasurer's Reports. The balance in the "5311" checking account at the end of May was \$27,667.25. The balance in the "1012" account at the end of May was \$18,571.44. The balance in Reading Garden designated funds at the end of May was \$2,473.94. The balance of the CD at the end of May was \$25,195.68. Total funds held by the board at the end of May is \$71,434.37. Harvey explained the new file format for the report which includes the new CD. Sass accepted the report to be placed on file for audit.

Audit and Approval of Bills and Credit Card Transactions: Sanderson reviewed the bills to be paid. Bills to be paid by the library board total \$1931.78. Bills to be paid by the Town total \$120.04. Bills already paid by the Town total \$6934.36. Bills to be paid by the Friends total \$2160.71. Motion by Aukstik to approve payment of the bills as presented with payment to Marco when the statement is received. Motion seconded by Nelson. Motion carried.

Director's Monthly Report (taken directly from the report handed out at the meeting):

Circulation and Usage Statistics: See attached report.

Friends of the Library Update: The Used Book Sale was rained out the first week but had an amazing 2nd week. They have inventory in two storage sheds now. Lauren is tweaking the Taste of Boulder Junction auction/raffles

and will announce the changes soon. The next meeting of the Friends is Wednesday, July 9 at 8:30am in the library.

Children's Programming Updates: Lighted Schoolhouse ended on June 2nd . We had 7 students total with the last one being added in the last two weeks of the program. Music on Main started yesterday, June 11 - Kate and Cherie can give a verbal report on the numbers. The Summer Library Program will begin next Wednesday and we are already getting messages about it! Kate (and Drew) have run into a few hiccups trying to set up the Great Reading Challenge website so we will be returning to paper tracking this year and will focus on the website after summer for future use. Kate is also in talks with The Little Forest School about making a few visits there this summer after they start up - this would most likely continue throughout the year as well. Talks are also continuing with Callie from Manitowish Waters about more future combined programming opportunities aside from the upcoming scheduled science and dragon programs. There will also be talks after summer about a possible Renaissance Faire hosted by several Vilas County Libraries in a combined effort.

Adult Programming Updates: Programming is underway. We are not doing as much as last year but still have a full schedule. See listing below. More authors may be added. Digital Services classes in May had very, very low turnout. Vilas County ADRC sessions have had fair turnouts.

NWLS/NWLN Updates: Jackee Johnson's position is still not being filled. I will continue to forward emails with updates about IMLS funding and how that affects state and system funding/cuts.

Volunteers Update: We had a wonderful Volunteer Appreciation Dinner and we received so many thank you's after! The next day we held a Volunteer Training session which was also a success. We have updated our email protocol for volunteers and created unique email lists for specific volunteer availability and special projects. We are actively recruiting book bike volunteers and have found 2 so far.

Upcoming Events and Programs:

- June Art in the Library is Leah Chayer
- July Art in the Library will be Glennes Youngbauer (quilts)
- Tuesday Tech Time – every Tuesday from 2-4pm by appointment only
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club –1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Chat 'n Craft Club – every first and third Wednesday from 10am to Noon
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Gathering – 2nd Tuesday of the month at 5 pm
- Meditation Sessions – 2nd and 4th Wednesdays at 10:30am
- Flea Market Used Book Sales Tuesdays – June 3 – August 26
- Book Bike at Music on Main on Wednesday nights June 11-August 13
- Summer Library Program on Wednesdays at 10:30am from June 18-August 6
- Tuesday, June 17 – DNR Wildlife Biologist at 7pm
- Tuesday, June 24 – Town Board Meeting at 6:30pm

- June 19-22 and June 26-29 – Cherie PTO
- Thursday, June 26 – OurStory History program with Kay Krans at 7pm
- Friday, July 4 – Library Closed but we'll be in the parade
- Wednesday, July 9 – Friends of the Library Meeting at 8:30am
- Thursday, July 10 – Library Board Meeting at 4pm
- Thursday, July 10 – John Bates at 7pm
- Saturday, July 19 – Vilas County L&W AIS program from 11am-Noon
- Monday, July 21 – Author Sara Rath at 7pm
- Tuesday, July 22 – Town Board Meeting at 6:30pm
- Thursday, July 24 – OurStory History Program with Jim Bokern at 7pm
- July 30-August 4 – Cherie PTO
- Thursday, August 7 – Author Ted Rulseh at 7pm
- Friday, August 8 – Getting Excited about Science at 10:30am at NL Discovery Center
- Monday, August 11 – Author Suzie Hunt at 7pm
- Thursday, August 14 – Library Board Meeting at 4pm
- Tuesday, July 26 – Town Board Meeting at 6:30pm
- Thursday, August 28 – OurStory History Program at 7pm - TBA

UNFINISHED BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- Discussion and Possible Action – Reading Garden Update:** Update on garden renovation. No action taken.
- Discussion and Possible Action – Art in the Library Update:** November and December are still open. No action taken.
- Discussion and Possible Action –2025 Operations Calendar Monthly Review:** Current items were reviewed. No action taken.
- Discussion and Possible Action – Director Goals – Succession Planning Status:** Frisk and Sanderson will be creating a timeline and plan by the end of summer. No action taken.
- Discussion and Possible Action – Trustee Term Renewals and Appointment to Fill Upcoming Vacancy:** Motion by Aukstik make a request to the town to reappoint Sass and Harvey for another term on the board. Motion seconded by Nelson. Motion carried. Motion by Sass to make a request to the town to appoint Herman Peterson to fulfil the remainder of Murphy Blank's term. Motion seconded by Harvey. Motion carried.

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- Discussion and Possible Action – Prepare Slate of Officers for the July election:** Discussion of options was discussed. No action taken.
- Discussion and Possible Action – Website ADA Accessibility 2027 Deadline Update:** Discussion of steps that need to be taken and resources available to staff. No action taken.

Set Date and Time for the Next Meeting: The next regular meeting date will be held on Thursday, July 10 at 4pm.

Adjourn: Sass adjourned the meeting by consent at 6:01 pm.

Respectfully Submitted by Cherie Sanderson on July 5, 2025